

## KARL C. PARRISH NHS SOCIETY BYLAWS

These bylaws are written in accordance with the Constitution of the National Honor Society and have been adapted to clearly articulate guidelines and procedures unique to the Karl C. Parrish School Chapter of the NHS.

### Article I. NAME

The name of this chapter shall be the **KCP Chapter** of the National Honor Society of Colegio Karl C. Parrish.

### Article II PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in the students of KCP School.

### ARTICLE III. POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. See [www.nhs.us/constitutions](http://www.nhs.us/constitutions). In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal. Final authority on all activities and decisions of the chapter resides with the school principal.

Section 3: Nondiscrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

### ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter shall be known as active and graduate. Active members become graduate members at graduation. Graduate and honorary members have no vote in chapter affairs.

An active member is one who:

1. Maintains the standards of the society—character, leadership, scholarship, and service.
2. Completes at least 10 hours of individual community service per year;
3. Completes two groups service projects per year;
4. Has no more than 3 unexcused absences from meetings or events;
5. Maintains a minimum cumulative GPA of 93%.

**Failure to meet any of the criteria in section 1 will result in a recommendation to the Faculty Council for dismissal.**

Section 2. Membership of this chapter is an honor bestowed upon deserving students by the faculty, and shall be based on the criteria of Scholarship, Service, Leadership, Character and Citizenship.

Section 3. Eligibility: To be eligible for membership, a candidate must:

1. Be at least a 10<sup>th</sup> grader.
2. Have been in attendance at KCP the equivalent of one year.
3. Have a minimum cumulative grade point average of 93%.
4. Upon meeting the grade level, attendance, and GPA standard requirements, candidates shall then be considered based on their service, leadership, character and citizenship.

## ARTICLE V: SELECTION OF MEMBERS

Section 1. The selection process will include:

1. Students' academic and discipline records shall be reviewed to determine scholastic eligibility.
2. Complete the candidate form
3. Submit three (3) teacher recommendation forms.
4. The Faculty Council will review the candidate and recommendation forms and discuss each eligible candidate based on character, service and leadership to determine which candidates meet the required elements for selection. The selection of each member to the chapter shall be by a majority vote of the Faculty Council.
5. A list of selected students will be forwarded to the Principal for final approval based on discipline and character records.
6. The selection of new, active members shall be held once a year during the first semester of the school year. Candidates become members when inducted at a special ceremony.
7. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The Faculty Council shall grant to the transferring

member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

#### ARTICLE VI: OBLIGATIONS OF MEMBERS

- Section 1. Annual dues for this chapter shall be \_\_\_\_\_. Dues will be payable to the chapter within 30 days of induction.
- Section 2. Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society.
- Section 3. Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter.
- Section 4. Chapter members who are seniors in good standing shall be granted the **privilege** of wearing the honor stoles at graduation.

#### ARTICLE VII: OFFICERS

- Section 1. The officers of the chapter shall be a president, vice-president, secretary, and treasurer.
- Section 2. The officers of the chapter shall be nominated at the first meeting after induction and elected by secret ballot.
- Section 3. A majority of the votes cast shall be necessary to elect any chapter officer.
- Section 4. New officers begin their duties at the next meeting.
- Section 5. It shall be the duty of the president to preside at the meetings of this chapter, and assume leadership of the group service projects.
- Section 6. The vice-president shall preside in the absence of the president and maintain records of individual service hours and group service projects.
- Section 7. The Chapter secretary shall notify members of all meetings, keep the minutes of meetings, and maintain a file of all records.
- Section 8. The treasurer shall receive and disburse all funds of the chapter and keep an accurate account of receipts and disbursements in accordance with school regulations.

Section 9. Each officer is to assist the other officers and adviser as necessary.

Section 10. Officers and the adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

#### ARTICLE VIII: MEETINGS

Section 1. The regular meetings of this chapter shall be every other week during the school year, taking into consideration school holidays.

Section 2. Special meetings can be called by the president with approval of the adviser.

Section 3. Members are expected to attend all chapter meetings.

#### ARTICLE IX: ACTIVITIES

Section 1. The chapter shall determine one or more service projects for each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration; be well planned, organized, and executed.

#### ARTICLE X. DISCIPLINE AND DISMISSAL

Section 1. Members who fall below the standards which were the basis for their selection shall receive a prompt, written warning after each semester. If, during the next semester of school, the member fails to meet the standards used as a basis for his/her selection, his/her case shall be presented to the Faculty Council. A member will be allowed only one warning period.

Section 2. In the case of honor violations, school rules or civil laws, a member will not be warned, but will be notified in writing of his/her impending dismissal.

Section 3. In all cases of impending dismissal, a member shall have a right to a hearing before the Faculty Council.

- Section 4. The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the Faculty Council will then vote on whether to dismiss. A majority vote of the Faculty Council is needed to dismiss any member.
- Section 5. A member who has been dismissed may appeal the decision of the Faculty Council, to the Principal.
- Section 6. Once a member is dismissed, he/she is never again eligible for membership to the NHS.
- Section 7. Dismissed members must surrender any membership emblems to the adviser.
- Section 8. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the Faculty Council.
- Section 9. In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

#### ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW.

These bylaws will be **approved** upon a majority affirmative vote of the Faculty Council and approval by the administration.

#### ARTICLE XII: AMENDMENTS

These bylaws may be amended by a majority affirmative vote of the chapter. The exceptions are Articles IV, V, and X, which are developed by the Faculty Council with the approval of the principal.

  
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NHS Advisor Signature

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Principal Signature